Registration Procedure for ARSO2016

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1. Registration System

All participants of ARSO 2016 must register online. Deadline of payment for Advanced Registration is **June 30(Thursday), 2016**. Registration after this deadline will be handled on-site at the Standard Registration fee. For any information please contact Email: IEEE-ARSO2016-Secretariat@hotmail.com

✧ **Registration Procedures**

a)   Fill in the information for registration (needed for information statistics) through the website

http://arso2016.mikecrm.com/PrtHet

b)   Complete payment transactions.

✧ **Payment method**

✓   Online payment

- Online payment system *(http://www.jdcw.sjtu.edu.cn/payment/)*

- Online payment instructions (*for details please see the appendix*)

✓   Online banking

- **Name:**   Shanghai Jiaotong University

- **Account:**   439059226890

- **Bank:**   044104 Bank of China, Shanghai Jiaotong University Sub-branch

- **Notes:**   ARSO2016&CCRW2016 conference registration fee/paper layout fee (to PA050006)

✓   Cash Remittance

- **Address**：Intelligentized Robotic Welding Technology Lab 800 Dongchuan Road, Shanghai,200240 P.R. China

- **Beneficiary:** Yanling Xu, Yiming Huang

✧ Registration Fee

Reg. category	Reg. time	Reg. fee
IEEE Member **Full Registration**	Early Bird/Advance Reg(By June 30,2016)	USD 560/RMB 3650
	Late/On-Site Reg(After June 30,2016)	USD 680/RMB 4450
IEEE Member **Student Registration**	Early Bird/Advance Reg(By June 30,2016)	USD 200/RMB 1300
	Late/On-Site Reg(After June 30,2016)	USD 260/RMB 1700
IEEE Non-Member **Full Registration**	Early Bird/Advance Reg(By June 30,2016)	USD 650/RMB 4250
	Late/On-Site Reg(After June 30,2016)	USD 760/RMB 4950
IEEE Non-Member **Student Registration**	Early Bird/Advance Reg(By June 30,2016)	USD 300/RMB 1950
	Late/On-Site Reg(After June 30,2016)	USD 360/RMB 2350
IEEE Life Member	Free	

✧ Additional Charges

*Additional Registered Paper(s)	RMB 1950 / USD 300 per paper
**Over-page Charge	RMB 650 / USD 100 per page
Extra Banquet Ticket	RMB 500 / USD 80

✧ *The registration fee covers the following:*

- **For Full Registration:**

2 Paper presentations, 1 Conference bag, 1 CD/USB Proceedings, 1 Welcome Reception ticket, 3 Lunch tickets, 1 Banquet tickets, 1 Farewell Reception ticket. Drinks and food served at the tea-breaks are also free to all registered attendees.

- **For Student Registration:**

1 Paper presentation, 1 Conference bag, 1 CD/USB Proceedings, 1 Welcome Reception ticket, 3 Lunch tickets, 1 Banquet tickets, 1 Farewell Reception ticket. Drinks and food served at the tea-breaks are also free to all registered attendees.

- **For IEEE Life Member Registration:**

The 2016 IEEE International Workshop on Advanced Robotics and its Social Impacts (ARSO'2016)
The 11th Chinese Conference on Robotic Welding (CCRW' 2016)
July 7-10,2016, Shanghai, P.R. China

Free of charge

✧ **Notes:**

1. One full registration covers a maximum of two accepted papers by the same registered author.

2. One student registration covers a maximum of one accepted papers by the same registered author.

3. An additional **RMB1950** must be paid by the same author for each additional paper to be presented at the conference and included in the proceedings if the additional paper(s) have no other registered authors.

4. For papers with more than 6 pages, the author needs to pay **RMB650/page** for the extra pages to be in the conference proceedings.

2. Online Payment Instructions

2.1 Register for the payment system

Step1 : Open URL: http://www.jdcw.sjtu.edu.cn/payment/

（Recommend using Internet Explorer ）.Interface is shown below

Step 2: Click "Registration"， bounce the following interface on screen

Note: 1) input item marked red asterisk is required; 2）phone number is necessary in order to get contact

3) the institution is invoice title

Step 3 : Click "submit", the following interface pops up. Click "confirm", finish registration.
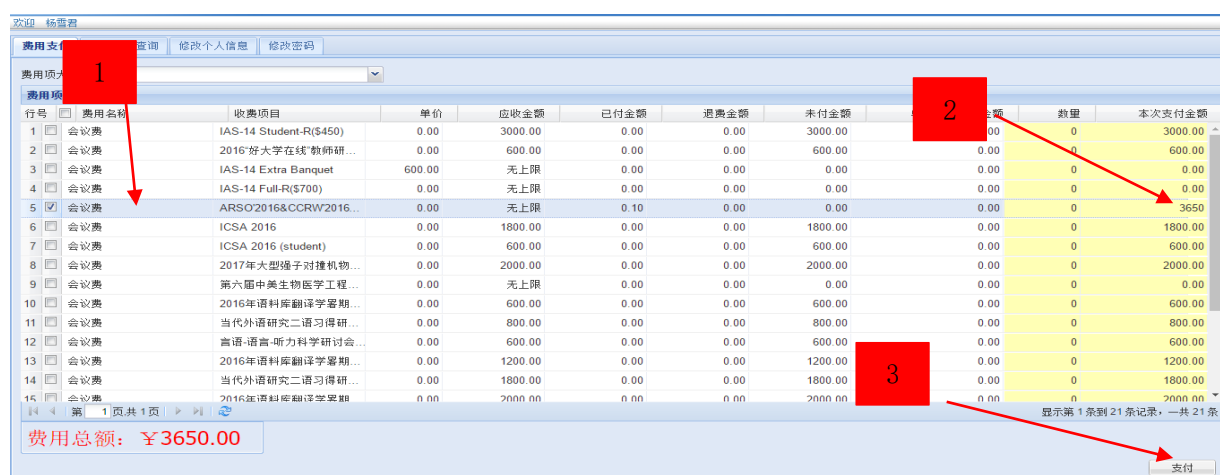

confirm
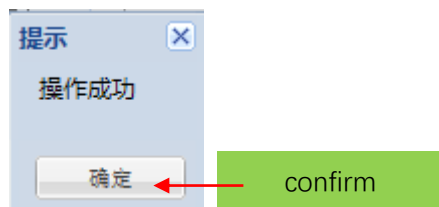
2.2 Payment online

Step 1: Come back to http://www.jdcw.sjtu.edu.cn/payment/. Enter user name, password and verification code, click "Log in". Then go into the following interface.

Step 2: tick off the item of **"ARSO2016&CCRW2016"** in the list, then click the cash item. Input the amount you will pay and click enter to confirm. Next, click the pay button, you will go into the payment interface.

Note: you should input RMB format currency instead of USD currency.

欢迎 杨雪君

费用支付 | 查询 | 修改个人信息 | 修改密码

费用项大

费用项

行号	费用名称	收费项目	单价	应收金额	已付金额	退费金额	未付金额	金额	数量	本次支付金额
1	会议费	IAS-14 Student-R($450)	0.00	3000.00	0.00	0.00	3000.00		0	3000.00
2	会议费	2016"好大学在线"教师研…	0.00	600.00	0.00	0.00	600.00	0.00	0	600.00
3	会议费	IAS-14 Extra Banquet	600.00	无上限	0.00	0.00	0.00	0.00	0	0.00
4	会议费	IAS-14 Full-R($700)	0.00	无上限	0.00	0.00	0.00	0.00	0	0.00
5	会议费	ARSO'2016&CCRW2016…	0.00	无上限	0.10	0.00	0.00	0.00	0	3650
6	会议费	ICSA 2016	0.00	1800.00	0.00	0.00	1800.00	0.00	0	1800.00
7	会议费	ICSA 2016 (student)	0.00	600.00	0.00	0.00	600.00	0.00	0	600.00
8	会议费	2017年大型强子对撞机物…	0.00	2000.00	0.00	0.00	2000.00	0.00	0	2000.00
9	会议费	第六届中美生物医学工程…	0.00	无上限	0.00	0.00	0.00	0.00	0	0.00
10	会议费	2016年语料库翻译学暑期…	0.00	600.00	0.00	0.00	600.00	0.00	0	600.00
11	会议费	当代外语研究二语习得研…	0.00	800.00	0.00	0.00	800.00	0.00	0	800.00
12	会议费	言语-语言-听力科学研讨会…	0.00	600.00	0.00	0.00	600.00	0.00	0	600.00
13	会议费	2016年语料库翻译学暑期…	0.00	1200.00	0.00	0.00	1200.00	0.00	0	1200.00
14	会议费	当代外语研究二语习得研…	0.00	1800.00	0.00	0.00	1800.00	0.00	0	1800.00
15	会议费	2016年语料库翻译学暑期…	0.00	2000.00	0.00	0.00	2000.00	0.00	0	2000.00

第 1 页,共1页 显示第 1 条到 21 条记录,一共 21 条

费用总额: ￥3650.00

支付

Note: The payment amount includes the followings:

1) conference registration fee

2) additional registered papers

3) over-page charge

4) extra banquet ticket

Attention: Due to the unresolved hotel account, you just need to fill in the registration form to submit you hotel reservation requirement instead of paying for hotel reservation now. You also need to finish your conference registration payment through this website.

The payment amount equals to the registration information you signed early and you must calculate it accurately. (**Excluded the hotel reservation fee**)

20.Payment category (必填)

☐ Conference registration fee(IEEE Member --full registration USD560/RMB3650)

☐ Conference registration fee(IEEE Member --student registration USD200/RMB1300)

☐ Conference registration fee(IEEE Member --full registration USD650/RMB4250)

☐ Conference registration fee(IEEE Member --student registration USD300/RMB1950)

☐ Additional Registered Papers(RMB 1950 / USD 300 per paper)

☐ Over-page Charge (RMB 650 / USD 100 per page)

☐ Extra Banquet Ticket (RMB 500 / USD 80)   ☐ Hotel Reservation (RMB 680/USD 100)

21.Payment currency form (必填)

Note: our registration system only accepts RMB as payment currency. If you paid by VISA, the system will automatically convert it into USD when you finish your payment.

○ RMB

22.Payment in all (必填)

Please calculate your payment in all according to your personal payment category above

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Step 3: In the payment interface, you can choose pay method. (take VISA pay as an example—for foreign registered person)

Click here to change the Payment unit which will be treated as invoice title

Step 4: The following window pop up, and just click yes.

Whether to confirm payment ?(Attention: this payment will generate huge handling fee, the amount will be showed on the bank payment interface.)

Step 5: Jump into the payment interface, continue to pay

Here is the amount you will pay in all including handling fee （**about 2.88%**）

Inpput your card information and continue

Step 6: If the payment is successful, you will see the following information. （**this interface takes wechat pay as an example，if you choose to pay by VISA, you can get a similar interface**）

Step 7: Print the order and email to the ARSO2016 secretariat IEEE-ARSO2016-Secretariat@hotmail.com and also copy to sbchen@sjtu.edu.cn and yangxuejun@sjtu.edu.cn

(this interface takes wechat pay as an example，if you choose to pay by VISA, you can get a similar interface)

The theme and content of the email should be as follows:

Theme: 【Registered Person Name】＋【Institution】＋【Order number】＋【Payment Composition】＋

【Paper ID (optional)】

Content:

1) Payment platform order information

缴费平台订单信息：	
订单号：	1509621
支付者编号：	yangxuejun
用户名：	杨雪君
支付银行：	微信支付
支付金额：	0.10
支付日期：	2016-06-04 20:34:11

yangxuejun

打印

2) description about the payment amount

My total payment amount is USD ***/RMB ***, which includes

  1) conference registration fee USD ***/RMB ***

  2) additional registeres papers USD ***/RMB ***

  3) over-page charge USD ***/RMB ***

  4) extra banquet ticket USD ***/RMB ***

3) IEEE Member number

Step 8: Once you finish the payment of registration and email to the prescribed mailbox, you will get the official feedback from ARSO2016 secretariat. Hope to see you in the conference site.